

On-Campus Student Handbook

Perth | Melbourne

www.eit.edu.au

Contents

About the Engineering Institute of Technology (EIT)	4
Why study with EIT?	4
Engineering Specialist	4
Industry-Oriented	4
Industry Experienced Lecturers	4
World-Class Australian Accredited Education	4
Unique Delivery Model	4
Accreditation	5
Lecturers	5
Contacts	5
Course Delivery	5
Presentation Format	5
Time Commitment for the course	6
Hardware and Software Requirements	6
Practical Exercises, Remote Labs and Assessments	7
Facilities available	7
Software	7
Hardware	7
Example Labs	7
Lab Usage.....	7
Entry Requirements	8
Course Fees	8
Non-Tuition Fees	8
Fee Refund Policy	8
Frequently Asked Questions	9
<i>Section 1: On-Campus Courses</i>	9
How does it work?	9
As an international student, do I need a visa to study in Australia?.....	9
Learning Support Officer's (LSOs)	9
Student Services	10
Academic Support.....	10
Tech Support.....	10
Orientation Program.....	10
Where is the EIT campus located?.....	11
Perth Campus	11
Melbourne Campus	11
<i>Section 2: Tutorial Lectures</i>	11
Will it be a live session?	11
How long will the sessions be?	11
Can I talk to my lecturer throughout the session or is all the communication one-sided?	11

<i>Section 3: Hardware and Software Requirements</i>	12
What do I need?	12
Do I need a headset?	12
Do I need any special software?	12
Who can assist me if I have technical difficulties with the software?	12
What level of computer skills do I need to have?	12
<i>Section 4: General Assessment Details</i>	13
Is recognition of prior learning (RPL) available?	13
How will I be assessed and what do the assessments involve?	13
What if I fail an assignment?	13
<i>Section 5: General Queries</i>	14
How much does it cost?	14
My employer is helping to pay the course costs. How can they monitor my performance?	14
If I am struggling to keep up with the workload can I get any extra help or tuition?	14
Do I need to have any qualifications to understand it?	14
Are there a maximum number of students allowed per course?	14
Do I have to start on the designated start date?	14
Can I have the contact details of the other students in the course?	14
If I don't understand something, am I able to contact the lecturer after class?	14
What if I am unhappy with any part of my course?	14
Moodle – Learning Management System	15
Introduction	15
Moodle Background	15
Privacy Statements	15
Innapropriate Content	15
Academic Honesty	16
EIT Student Values	17
Student Values Statement	17
No idea, question or opinion is a silly one	17
Everyone is equal	17
Have fun!	17
Application	17
Application Portal and Forms	17
Recognition of Prior Learning/Credit	17
English Language Proficiency	17
Additional Information Required by the Australian Government	17
EIT Admission Terms and Conditions	17
Policies and Procedures	18
Course Directory	18

About the Engineering Institute of Technology (EIT)

The Engineering Institute of Technology is one of the only institutes in the world specialising in engineering. We deliver industry focused short courses, diplomas, undergraduate and graduate certificates, bachelor's and master's degrees, and a Doctor of Engineering to students from over 140 countries. Accredited as both an RTO and Australian higher education provider, EIT's on-campus and online programs are delivered via a unique delivery mode that makes use of industry-based expert lecturers and state-of-the-art online technologies such as hands-on remote and virtual labs, simulation software and live stream web and video conferencing.

EIT is a private Registered Training Organization, a Higher Education Provider and a registered CRICOS provider.

- RTO Provider Number 51971
- Higher Education Provider Number PRV14008
- CRICOS Provider Code 03567C

Why study with EIT?

Engineering Specialist

We are one of the only institutes in the world specializing in engineering.

Industry-Oriented

Our degrees are designed by an international body of industry experts, ensuring you graduate with cutting-edge skills that are valued by employers around the world. Our program content will remain current with rapidly changing technology and industry developments.

Industry Experienced Lecturers

Our [lecturers](#) are highly experienced engineers with applied knowledge.

World-Class Australian Accredited Education

Like all Australian higher education providers and universities, EIT programs are accredited by the exacting standards of the Australian Government's Tertiary Education Quality and Standards Agency (TEQSA). [Many of our degrees are also recognized under international engineering accords.](#)

Unique Delivery Model

We deliver our on-campus degrees via a unique methodology that makes use of an international pool of expert lecturers, dedicated learning support officers, and provides you access to cutting-edge simulation software alongside physical and virtual laboratories to test concepts and deepen your understanding of program content.

The face-to-face classroom sessions on our campus with a dedicated on-campus lecturer and fellow classmates provide you with support, as well as hands-on practical exercises. However, you will also have access to expert lecturers from around the globe through interactive sessions via BlackBoard Collaborate Ultra online webinar lecturer platform. You will gain specialist knowledge and international perspectives which many campus-based institutions are unable to provide.

When studying on-campus, our supportive blended learning model and small class sizes encourage you to advance your technical knowledge and remain engaged in your studies while forming global networks.

Accreditation

EIT is an Australian government accredited Higher Education Provider and a registered CRICOS provider. (Higher Education Provider Number PRV14008 and CRICOS Provider Code 03567C). We have programs that are also recognized under three international engineering accords. View further detail information about EIT’s [accreditation](#).

Lecturers

View detailed information and bios on our [lecturers](#).

Contacts

We welcome contact from our students. If you would like access to any of your course records or require any assistance please do not hesitate to call or email your Learning Support Officer (LSO).

If your LSO is not available please feel free to contact any of EIT staff listed below.

We understand that students may, at times; feel isolated and a little alone, so please stay in touch.

<p>Jason Gabriel Acting Higher Education Manager jason.gabriel@eit.edu.au</p>	<p>Miriam Munitz Student Services (Perth) student.services@eit.edu.au</p>
<p>Megan Kellett Learning Support Officer megan.kellett@eit.edu.au</p>	<p>Jinny Howard Learning Support Officer jinny.howard@eit.edu.au</p>
<p>Emily Levy Learning Support Officer emily.levy@eit.edu.au</p>	<p>Allison Gray Learning Support Officer allison.gray@eit.edu.au</p>
<p>Tulsi Shastri Student Services (Melbourne) tulsi.shastri@eit.edu.au</p>	<p>Angie Tran Learning Support Officer angie.tran@eit.edu.au</p>
<p>Michelle Van Learning Support Officer michelle.van@eit.edu.au</p>	<p>Jacqui Pace Learning Support Officer jacqui.pace@eit.edu.au</p>

Course Delivery

Presentation Format

Classroom sessions will be facilitated by an on-campus lecturer, and will include video presentations, live stream tutorials with supplementary expert lecturers based around the world, practical lab

exercises, assessments, class discussions and personal study.

For each unit, students will receive readings, slides and various other information (which will be delivered in electronic format through EIT's Learning Management System) in advance of the classroom sessions. There will be coursework or problems to be submitted and there will be practical exercises, computer labs, simulation software, remote/virtual and local equipment labs that can be accessed easily on campus, from home, or the office. Students will have ongoing support from Learning Support Officers and Lecturers.

Time Commitment for the course

Classes are delivered over 15 week semesters (2 semesters per year) and students are required to attend on-campus for 20 hours per week. Attendance at all scheduled on-campus sessions is compulsory.

Classroom sessions run Monday through Friday between 8.00am – 5:30pm. Individual timetables will be released to students prior to each semester.

Students completing a program on campus are required to comply with the required workload and study hours per semester. Students studying in Australia on a student visa must maintain full-time enrolment at all times as a condition of their visa.

Hardware and Software Requirements

Students will be required to provide their own laptops whilst studying on campus. You will be provided with all the necessary software for practical exercises, remote labs and assessments. Wi-Fi will be available on-campus and we strongly recommend that students arrange access to an internet connection outside classroom session hours, either through purchase, public library access or other arrangements, in order to continue with personal study and assessment work.

You will need:

- **Operating System:** Windows 7 or higher (Windows 10 recommended); or macOS 10.12 or higher (recommended)
- **Storage:** A minimum of 4GB memory (RAM), and a minimum of 20GB of spare disk space is recommended
- **Processor:** 1.5Ghz or higher, 2 cores or higher
- An 11" Monitor with at least 1024x768 screen resolution
- Internet access with at least 5Mbps download and upload speeds
- A valid personal email address
- Speakers and a microphone or headset (can be built-in)
- A webcam that can recognize your face for invigilated (online) exams
- Microsoft Office (Word, Excel, PowerPoint) or similar software
- An up-to-date web browser

Note: An Android or iOS tablet can be used to join webinars, but a computer is preferable for some simulation software and for remote laboratory access. A computer or laptop with webcam is essential for invigilated higher education examinations with EIT's IRIS platform. The program software packages and setup details will be provided to students on the start date of the program. The software is included in your tuition fee.

Practical Exercises, Remote Labs and Assessments

Facilities available

Students will participate in lab practicals using a combination of local laboratories, remote/virtual laboratories and simulation software, to ensure they receive the requisite hands-on experience. Hands-on work and laboratory practicals are an essential component of EIT's various under-graduate and post-graduate programs. EIT provides lab facilities to both on-campus and online students. These facilities offer students access to lab computers, industrial equipment, professional simulation and analysis software.






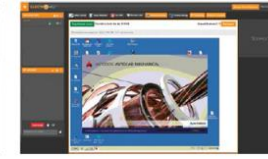
Software

The computer and equipment labs consist of around 20 to 40 computers, all fitted with relevant software and hardware. The installed software packages allow for various simulations, calculations and analysis activities to be performed.

Hardware

The hardware equipment connected to most of the computers, both industrial and educational, allow students to perform real implementation of engineering activities by interfacing the computers, software and simulators to real-world hardware.

Example Labs

<p>Instrumentation & Control</p>  <ul style="list-style-type: none"> • Control Valves • PID Control (Process control) • Loop Tuning • Advanced Process Control • PLC Programming 	<p>Data Communication</p>  <ul style="list-style-type: none"> • DeviceNet • Modbus RTU & Serial & (ASCII) • Modbus TCP • RS232 Basics • RS485 Basics 	<p>Industrial IT & ICT</p>  <ul style="list-style-type: none"> • Website Infrastructure and Creation • C++ Development • SQL Development • Windows servers • PC Troubleshooting
<p>Electrical Engineering</p>  <ul style="list-style-type: none"> • Motor Protection • Renewable Energy, PV's, wind & Renewable Plant Sizing • Electrical Drawings • Basic Electrical virtual labs • Basic Electrical Measurements 	<p>Electronic Engineering</p>  <ul style="list-style-type: none"> • Microcontrollers • PICAXE • PCB's • Electronic Simulations • DSP 	<p>Mechanical Engineering</p>  <ul style="list-style-type: none"> • Plant Layout & Piping Design • Mechanical Drawings • Material Science • Pneumatic System Design • Hydraulic System Design

Lab Usage

Students have the opportunity to access the computer labs directly from the lab area on-campus, or via the break-out space, or even via remote online connections. This allows students and lecturers to use the local or remote labs during scheduled classroom sessions, outside of classroom sessions, or after hours via remote online access. This ideally offers students 24 hour access to use the labs.

Students would generally be tasked to access a computer running the required software, run a few simulations as required, and if needed, connect the equipment and implement the simulations on real hardware. Practical Lab Assessments would likely be individual, group work, or invigilated, requiring students to take screenshots of their work, take photos of hardware implementations, complete typed or hand-written assignments, and submit these assessments via Moodle.

This will provide solid practical exposure to the key principles covered in the course and ensure students are able to put theory into practice. It is only through these hands-on exercises using simulation software, remote/virtual and local laboratories, practically based assignments and interactive discussion groups that students are able to internalize new knowledge, "take ownership of it" and apply it successfully to the real world.

Entry Requirements

Please review our [entry requirements](#) for on-campus programs.

Course Fees

Your tuition [fees](#) include all tuition, access to extensive technical libraries, program materials and software, plus grading and support from the Learning Support Officers and Lecturers.

Non-Tuition Fees

The following additional fees may apply:

Direct Application Fee	If you are an on-campus student and are not using an agent, a non-refundable \$100 fee will be charged and must be paid for prior to application assessment.
Administration Fee	A non-refundable \$250 administration fee will be charged to all on-campus students and will be included on the invoice which accompanies the unconditional (full) offer letter. This is payable prior to CoE issuance.
Late Payment Fee	If you do not pay your tuition fees by the due date a \$200 late payment fee may be applied
RPL Assessment Fee	A non-refundable \$300 will be charged for all RPL assessments.
Request for Official Documents	A non-refundable \$75 fee will be charged to produce official documents. e.g. Record of Results
Assessment Re-Sit Fee	A non-refundable \$150 fee may be applied if a re-sit of an assessment is required/granted.

Fee Refund Policy

For detailed information on EIT's Fee Refund Policy please review our [policies](#).

Frequently Asked Questions

Section 1: On-Campus Courses

How does it work?

The program is delivered on-campus, facilitated face-to-face by an on-campus lecturer. You will be required to attend classroom sessions Monday through Friday between 8am –5pm. Individual timetables will be released prior to each Semester.

The classroom sessions will be facilitated by a dedicated, face-to-face, on-campus lecturer, and will include video presentations, live stream tutorial lectures with supplementary expert lecturers based around the world, practical lab exercises, assessments, class discussions and personal study.

Classes are delivered over 15 week semesters (2 semesters per year) and students are required to attend on-campus for 20 hours per week. Attendance at all scheduled on-campus sessions is compulsory.

How long is the course?

Master Degree courses are delivered on-campus for two years full-time. Bachelor Degree courses are delivered on-campus for three years full-time. You will have a short mid-semester break and extended breaks between semesters.

As an international student, do I need a visa to study in Australia?

Most international students wanting to study in Australia require a student visa. Some other visa holders are also eligible to study as international students in Australia. Many students apply for a visa themselves online or via the Australian Diplomatic Mission in their country. The visa application process can be complicated and for students from some countries it may be easier to use an accredited education agent to assist you with your application.

In order to apply for a visa you will need a valid passport, an electronic Confirmation of Enrolment (CoE) and any other documentation required by the Australian Department of Home Affairs. The process of applying for a student visa can take a long time. To ensure you can study at the time you choose, you must allow time for the processing of your application.

Additional information on student visas is available on the [Department of Home Affairs](#) website and the [Study in Australia](#) website.

Does EIT provide support to students?

We offer a range of personal and academic support services for on-campus students that are designed to help you get your studies off to a great start and foster your success through the duration of your program.

Learning Support Officer's (LSOs)

On-campus students need support, encouragement, and a go-to person. Our students are supported by dedicated Learning Support Officers (LSOs) for the duration of their studies, giving them a greater chance of success. If you choose to study a professional certificate, vocational graduate certificate, diploma, or advanced diploma, one person is dedicated to you for the duration of your studies. Students studying our higher education programs will have a committed LSO for each unit of study.

Student Services

For our on-campus students, our Student Services team is committed to creating a supportive learning environment appropriate to the age, stage, background, and circumstances of our diverse student population. We encourage you to discuss your personal support needs prior to commencing a program and at any time throughout your studies. We deliver sensitive and respectful support for student wellbeing and provide a referral to other professionals where appropriate.

Academic Support

Our unique dedicated learning support officers and course coordinators provide academic guidance and support to you throughout your studies. In addition, our lecturers are available for appointments during classroom contact hours and after class via email, phone, and Skype. Our class sizes are small to allow you to build rapport with lecturers and fellow students. This enables you to ask questions and seek clarity when needed. We also provide mathematics support and English language assistance to help with speaking and writing skills.

Tech Support

Whether you have forgotten a password, have trouble accessing our student management system, learning platform, or remote and virtual labs, we provide assistance with information technology queries during normal business hours. Your dedicated Learning Support Officer is the key point of contact in seeking assistance.

Orientation Program

Each semester we conduct a comprehensive orientation week to welcome our new students - explore the campus, meet new friends, settle into campus life, and discover the full range of services and support available to you.

In acknowledgment of the challenges faced while studying overseas, we send our international students a pre-departure handbook that includes information on how to prepare for living and studying in Australia. Our orientation program also provides international students with detail of relevant Australian regulations, transport, health, banking, postal services, and available recreational activities. We offer free advice on locating appropriate and convenient home-stays, rental accommodation, and temporary short term lodgings such as hostels or serviced apartments.

What is it like to study in Australia?

In Australia, the education system is different to what you may have experienced internationally. The emphasis is placed on individual study in the form of assignments, research and analyzing data to present arguments about subject matter, and on being willing to defend one's argument. All these involve heavy use of libraries, intensive note taking in lectures, and active participation in the learning process.

To be a successful student in Australia, you will need to adapt to these methods of learning. EIT will assist you to develop effective study skills. Many lecturers in Australia have vast experience teaching overseas students, they understand the difficulties in adjusting to different study methods and they will be patient in helping you to develop new skills. Please view further information about [living and studying in Australia](#).

Where are the EIT campuses located?

EIT has two campuses, one in Perth, Western Australia and one in Melbourne, Victoria. Students can study our four Bachelor of Science degrees at our Perth campus and our four Master of Engineering degrees at both our Perth and Melbourne campuses.

Perth Campus

EIT's Perth campus is located in Bentley. This area is known as an academic, innovation, enterprise, and technology hub. The campus is situated approximately eight kilometers from Perth's city center, and it is close to convenient public transport services. Facilities available to students:

- Classrooms with computer and internet access
- Student support team
- Dedicated student breakout areas and library
- Free Parking

Melbourne Campus

EIT's Victorian Campus is located in the heart of Melbourne. There is easy access to public transport services, plus it is close to restaurants, theatres, shopping, and sporting facilities. Facilities available to students:

- Classrooms with computer and internet access
- Student support staff
- Breakout areas
- First Aid Room
- Physical Library

Please view further information about [living and studying in Australia](#).

Section 2: Tutorial Lectures

What do tutorial lectures involve?

These are scheduled on-campus sessions facilitated by an on-campus lecturer whilst being supplemented by an expert lecturer who is streamed into the classroom via live video conferencing and can present specialist topics as required. Course content, problems, case studies and other study material are covered in a discussion style forum with facilitation by both the on-campus lecturer and the expert lecturer. Students are required to attend these sessions on-campus.

Will it be a live session?

Yes, the tutorial lectures are live and interactive. Students will be on-campus and guided by the on-campus lecturer. All students and the supplementary expert lecturer log in to the 'virtual classroom' at the scheduled time.

How long will the sessions be?

The sessions are 1-1.5 hours in duration.

Can I talk to my lecturer throughout the session or is all the communication one-sided?

Communication with the supplementary expert lecturer is encouraged via microphone, drawing on the whiteboard or by typing in the chat box.

Section 3: Hardware and Software Requirements

What do I need?

Students will be required to provide their own laptops whilst studying on campus. You will be provided with all the necessary software for practical exercise, remote labs and assessments. Wi-Fi will be available on-campus and we strongly recommend that students arrange access to an internet connection outside classroom session hours, either through purchase, public library access or other arrangements, in order to continue with personal study, assessment work etc.

Specific requirements are:

- **Operating System:** Windows 7 or higher (Windows 10 recommended); or macOS 10.12 or higher (recommended)
- **Storage:** A minimum of 4GB memory (RAM), and a minimum of 20GB of spare disk space is recommended
- **Processor:** 1.5Ghz or higher, 2 cores or higher
- An 11" Monitor with at least 1024x768 screen resolution
- Internet access with at least 5Mbps download and upload speeds
- A valid personal email address
- Speakers and a microphone or headset (can be built-in)
- A webcam that can recognize your face for invigilated (online) exams
- Microsoft Office (Word, Excel, PowerPoint) or similar software
- An up-to-date web browser

Note: An Android or iOS tablet can be used to join webinars, but a computer is preferable for some simulation software and for remote laboratory access. A computer or laptop with webcam is essential for invigilated higher education examinations with EIT's IRIS platform. The program software packages and setup details will be provided to students on the start date of the program. The software is included in your tuition fee.

Do I need a headset?

Headsets are recommended for sound quality and to avoid feedback through the microphone. Built-in loudspeakers and microphones will work, but are not ideal. Feedback or questions can be typed using the direct messaging tool. We recommend a microphone for optimum interactivity.

Do I need any special software?

Yes. The necessary software and set-up instructions are available on commencement of the course.

Who can assist me if I have technical difficulties with the software?

We ask that you install and test the software well before scheduled sessions. You may experience initial problems which we will work through to correct well beforehand.

What level of computer skills do I need to have?

We recommend that you have basic computer skills. Most problems are experienced during the initial setup of the software which EIT can initially provide technical support for on campus.

Section 4: General Assessment Details

Is recognition of prior learning (RPL) available?

Yes, EIT may be able to give you credit for units where you can demonstrate substantial prior experience or educational background. An assessment fee of AU\$300 applies for each RPL application. If you wish to find out more please refer to our [Credit and Recognition of Prior Learning Policy](#).

How will I be assessed and what do the assessments involve?

A series of assessments are completed during the course. These demonstrate understanding of the materials and the grading systems are equally 'testing' and rigorous. To successfully graduate from the course students are required to submit ALL assignments and receive the pass mark which is allocated to each assessment task.

Assessments can take the form of (but are not limited to):

- Multiple choice questions
- Short answers
- Quizzes
- Calculations
- Diagrams, drawings, screenshots, or photos.
- Use of simulation software or remote/local laboratories
- Case Studies
- Exams
- Individual
- Group work
- Invigilated

What if I fail an assignment?

Students can repeat particular units if they have failed. The standard unit tuition fee is applicable for any repeated units. Please refer to the [Assessment, Moderation and Student Progress Policy & Procedure](#).

Section 5: General Queries

How much does it cost?

Please refer to the 'Course Fees' Section of this handbook or simply contact your nearest office or email us for a prompt reply. Payment options are available. If I do another course is there a discount available?

Yes, on completion of one course with EIT a 5% discount on any future courses is given.

My employer is helping to pay the course costs. How can they monitor my performance?

For most courses, progress can be monitored via our Learning Management System. Progress reports may be requested at any time. We will require your written permission to disclose your information to your employer.

If I am struggling to keep up with the workload can I get any extra help or tuition?

Absolutely! We understand that furthering your education is a huge commitment, and most of our students have personal commitments. We will do whatever we can to assist you in the course. Lecturers and Learning Support Officer are available on-campus or via email, Moodle or Skype.

Do I need to have any qualifications to understand it?

This varies from course to course. Please refer to the 'Entry Requirements' section of this handbook.

Are there a maximum number of students allowed per course?

Yes. In order to maximize the benefit you receive from the course, and to provide you with as much interaction as possible with lecturers and other students we do limit the number of students per course. The maximum number varies from course to course.

Do I have to start on the designated start date?

Yes, the start dates are set and must be adhered to. View our [academic calendar and census dates](#).

Can I have the contact details of the other students in the course?

EIT is not permitted to share any student contact information with other students and EIT strictly adheres to this. However students are welcome to share their contact details.

If I don't understand something, am I able to contact the lecturer after class?

Yes, the on-campus lecturer will be available 'after class' for questions. Students can also contact lecturers via email, Moodle or Skype.

What if I am unhappy with any part of my course?

Please contact your lecturer or Learning Support Officer immediately. We will work with you to address any issues and find a resolution.

If you have any other queries, please contact your nearest [EIT office](#).

Moodle – Learning Management System

Introduction

Our Learning Management System, Moodle, is your student portal and platform to access your program materials; timetable; receive and submit assessments; complete exams; locate key dates; use forums; chat facilities; library, and find other technology platforms associated with your program of study.

You will have a unique username and password issued to you. Only you, the Lecturers and Learning Support Officer will be able to access your details and grades. You will be provided course details in your Orientation Session. This includes:

- Course Category
- Course Name
- Course Code
- Username and Password

Please note - you will be required to check Moodle frequently for any new resources, updates and class schedule changes. It is your responsibility to check your Moodle account for new information as the Learning Support Officer will not be sending all updates by email. Your On-Campus Lecturers will also provide any important information during classroom sessions.

Moodle Background

The Moodle website automatically tracks personal information about how students use course materials, including first and last log on, how much of the course material has been accessed, the number of discussion messages posted and read, and whether mail has been read. Moodle retains electronic assignment submissions, and the results of any online assessment. EIT's authorized personnel with legitimate educational and/or management interests have access to this information.

Privacy Statements

EIT will set up a profile in Moodle for all students, however only name and country details will be added and visible to fellow students. EIT is not permitted to share any contact or personal information without permission. Students are able to edit profiles and share more information with fellow students at their own risk. EIT strongly recommends that students do not share physical addresses or personal information not related to the course.

Inappropriate Content

Moodle is intended for course related information only. EIT expects students will not post any inappropriate content, including:

- Inappropriate language
- Content which is indecent, inflammatory or pornographic
- Defamatory comments
- Confidential information
- Commercial messages or advertising material
- Posting copyright content without permission of the owner

Please bear in mind that this is not an exhaustive list and students should exercise careful judgment before submitting any content. EIT will be monitoring the Moodle site. EIT does have the right to remove offending posts and disable users if the need arises.

Students can report any offensive content by emailing jason.gabriel@eit.edu.au

Academic Honesty

An objective of the Engineering Institute of Technology (EIT) is to produce ethically and socially aware graduates, capable of applying the skills and knowledge they have developed at EIT to all aspects of their lives. Academic dishonesty undermines the integrity of EIT's academic awards and assessment processes, and damages EIT's reputation. It also reduces the effectiveness of a student's time at EIT.

EIT demonstrates its commitment to these values by awarding due credit for honestly conducted scholarly work, and by penalizing academic dishonesty and all forms of cheating. As with any academic course plagiarism and referencing omissions are regarded very seriously.

The use of plagiarism detection software is a tool used to identify possible plagiarism. In addition, the professional judgment of the academic staff assists in determining whether or not an assignment submission has been plagiarized.

Where plagiarism is detected, however, penalties will be applied. For further details refer to EIT's [Academic Honesty and Misconduct Policy](#) available on the EIT website.

Students are required to declare that the assignments that they submit during the course will be wholly their own work, and that no part of the work will be:

- copied by manual or electronic means from any work produced by any other person(s),
- produced by several students working together as a team,
- produced by automatic tools or aids,
- modified to contain falsified program output,
- or copied from any other source including web sites (except where directly authorized by the lecturer).

They must understand that penalties will apply for submitting work which is not wholly their own, or distributing their work to other students as outlined in EIT's policies and procedures.

EIT Student Values

Student Values Statement

This EIT Student Values Statement applies to all students of EIT and aims to create an inclusive and safe learning environment for all learners and staff. Based on adult learning principles this involves the creation of a mutual agreement of respect between EIT personnel and all learners. At EIT we aim to create a learning environment for you that maximizes the opportunity to achieve the learning outcomes of this training program. You can expect these qualities of inclusiveness, professionalism and respect. We ask that you offer the same in return to us and your fellow learners.

No idea, question or opinion is a silly one

Don't be afraid to ask questions, we are here to help you.

Everyone is equal

No one is above anyone else; we are all here to learn.

Have fun!

It is the fastest way to achieve and succeed in what you are doing.

Application

Application Portal and Forms

All students are required to complete an application via our application portal or by completing the appropriate application forms for the course they intend to study. Further details can be obtained by contacting oncampus@eit.edu.au.

Recognition of Prior Learning/Credit

Students wishing to apply for exemptions or Recognised Prior Learning for specific units must complete the Recognition of Prior Learning Application and submit this together with their Application for Admission. Further details can be obtained by contacting oncampus@eit.edu.au. Please read the [Credit and Recognition of Prior Learning Policy](#) carefully before submitting your RPL Application.

English Language Proficiency

All students will need to meet EIT's English language requirements. Applicants whose first language is not English need to provide evidence of English proficiency. Please see our [Admissions Policy](#) and the course entry requirements for more details.

Additional Information Required by the Australian Government

All registered Higher Education providers in Australia are required to collect statistical information from students such as age, education level, indigenous status, disabilities and employment details. These sections are compulsory for all students, Australian or otherwise.

EIT Admission Terms and Conditions

Before accepting our offer and enrolling to study at the Engineering Institute of Technology, please ensure that you carefully read and understand the terms and conditions. EIT's offer of a place is strictly subject to your acceptance of the terms and conditions outlined in your Letter of Offer.

Policies and Procedures

Please view our current list of [policy and procedures](#). Z

Course Directory

EIT offers awards in a growing array of engineering fields, including those listed below. For more information on the specific programs offered within each discipline visit our [website](#).