

VET POLICY GLOSSARY

Access & Equity	Access and equity means policies and approaches aimed at ensuring that vocational education and training are responsive to the individual needs of clients whose age, gender, cultural or ethnic background, disability, sexuality, language skills, literacy or numeracy level, unemployment, imprisonment or remote location may present a barrier to access, participation and the achievement of suitable outcomes.
Advertising	The placement of announcements and persuasive messages in time or space purchased in any of the mass media by business firms, non-profit organizations, government agencies, and individuals who seek to inform and/ or persuade members of a particular target market or audience about their products, services, organizations, or ideas.
AQF	The Australian Qualifications Framework (AQF) is the national policy for regulated qualifications in Australian education and training. It incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework.
Assessment	Assessment means the process of collecting evidence and making judgements on whether competency has been achieved, to confirm that an individual can perform to the standard expected in the workplace, as expressed by the relevant endorsed industry/enterprise competency standards of a Training Package or by the learning outcomes of a VET accredited course.
AVETMISS	The Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) provides a national framework for the collection and dissemination of VET information, necessary for the consistent and accurate measurement of VET delivery in Australia.
Competency	Competency means the consistent application of knowledge and skill to the standard of performance required in the workplace. It embodies the ability to transfer and apply skills and knowledge to new situations and environments.
Ethical	Being in accordance with the accepted principles of right and wrong that govern the conduct of a profession.
Marketing	Marketing is the activity, set of institutions, and processes for creating, communicating, delivering, and exchanging offerings that have value for customers, clients, partners, and society at large.

Moodle	Moodle is an Open Source Course Management System (CMS), also known as a Learning Management System (LMS) or a Virtual Learning Environment (VLE).
National VET Regulator (NVR)	The Australian Skills Quality Authority (ASQA) is the national regulator for Australia’s vocational education and training sector. ASQA regulates courses and training providers to ensure nationally approved quality standards are met.
Nationally Recognised Training (NRT)	The Nationally Recognised Training (NRT) logo is a distinguishable mark of quality for promoting and certifying national vocational education and training leading to Australian Qualifications Framework (AQF) qualifications or Statements of Attainment.
NRT	Nationally Recognised Training (NRT) – see “Nationally Recognised Training”
NVR	National VET Regulator (NVR) – see “National VET Regulator”
Public Liability	A situation in which a member of the public is hurt or damage is caused to their property by a company's actions or products.
Recognition of Prior Learning (RPL)	Recognition of prior learning is an assessment process that involves assessment of an individual’s relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit.
Record of Results	A record of results is a record of all learning leading to an AQF qualification or an accredited unit/module in which a student is enrolled and is issued by an authorised issuing organisation. In Australia this may be called a ‘transcript of results’, ‘academic transcript’, ‘record of achievement’ or ‘statement of results’.
RPL	Recognition of Prior Learning (RPL) – see “Recognition of Prior Learning”
Scope of Registration	Scope of registration, in relation to an NVR registered training organisation, means the things that an organisation is registered to do. It will allow an NVR registered training organisation to: <ul style="list-style-type: none"> (a) both: <ul style="list-style-type: none"> (i) provide training and assessments resulting in the issue of VET qualifications or VET statements of attainment by the organisation; and (ii) provide assessments resulting in the issue of VET qualifications or VET statements of attainment by the organisation; or (b) provide assessments resulting in the issue of VET qualifications or VET statements of attainment by the organisation.
Stakeholder	A person with an interest or concern in something, especially a business.

Statement of Attainment	A statement of attainment recognises that one or more accredited units/modules has been achieved
Student Management System	A Student Management System (SMS) is designed to help Registered Training Organisations manage their student records in an easy and effective manner.
Testamur	A testamur is an official certification document that confirms that a qualification has been awarded to an individual. In Australia this may be called an 'award', 'parchment', 'laureate' or 'certificate'.
Training.gov.au (TGA)	<p>Training.gov.au (TGA) is the official national register of information on training packages, qualifications, courses, units of competency and registered training organisations (RTOs).</p> <p>TGA is the main database of vocational education and training information in Australia.</p> <p>TGA helps people to find information about:</p> <ul style="list-style-type: none"> • RTOs • Nationally Recognised Training (NRT)—training packages, qualifications, accredited courses, skill sets and units of competency • RTOs that are registered to deliver a particular NRT Product.
Training Package	A training package, in Australia, is a set of nationally endorsed standards, qualifications and guidelines used to recognise and assess the skills and knowledge people need to perform effectively in the workplace. Training packages are developed to meet the training needs of an industry or group of industries. Training packages prescribe outcomes required by the workplace, not training or education.
Training Product	An AQF qualification, skill set, unit of competency, accredited short course or module.
Transition Period	Where a training product has been superseded, removed or deleted from the National Register, the allowable timeframe within which the learner's training, assessment, and AQF certification documentation issuance must be completed or, in the case of a superseded training product, within which the learner is transitioned into the replacement training product.
VET	Vocational Education and Training (VET) – see "Vocational Education and Training"

VET Accredited Course	Accredited courses are nationally accredited and developed to meet training needs that are not addressed by existing training packages. A course will not be accredited if it duplicates existing endorsed training package qualifications, or if the outcome can be achieved through the contextualisation of a training package qualification.
VET Qualification	The national system of qualifications in Australia helps people get the skills and knowledge needed for work and includes higher education, vocational education and training (VET), and schools. There are 10 levels of qualifications ranging from Certificate I through to Doctoral Degree. VET Qualifications are made up of individual units of competency or modules (like subjects). VET qualifications are delivered by RTOs from Certificate 1 up to Graduate Certificate/Graduate Diploma level. Higher level qualifications are delivered in the Higher Education sector by registered Higher Education Providers.
VET Quality Framework	A set of standards and conditions used by the Australian Skills Quality Authority (ASQA) to assess whether a registered training organisation (RTO) meets the requirements for registration. It comprises: the Standards for Registered Training Organisations (RTOs) 2015, the Australian Qualifications Framework (AQF), the Fit and Proper Person Requirements, the Financial Viability Risk Assessment Requirements, and the Data Provision Requirements.
Vocational Education & Training (VET)	<p>Vocational education and training (VET) enables students to gain qualifications for all types of employment, and specific skills to help them in the workplace.</p> <p>The providers of VET include technical and further education (TAFE) institutes, adult and community education providers and agricultural colleges, as well as private providers, community organisations, industry skill centres, and commercial and enterprise training providers. In addition, some universities and schools provide VET.</p> <p>Vocational education and training is provided through a network of eight state and territory governments and the Australian Government, along with industry, public and private training providers that work together to provide nationally consistent training across Australia.</p>
Workers Compensation	Money or insurance that a company provides to help workers who are injured while at work