

POLICY: INDUSTRY ENGAGEMENT

Policy number:	EIT01.2	Version:	4.0
Date Adopted:	7 December 2020	Date last reviewed:	21 July 2020
Date of next review:	21 July 2021	Review frequency:	Annually
Authorised by:	Academic Board	Reviewed by:	CEO, VET College Manager and Accreditation & Compliance Manager
Policy Owner	VET College Manager		
Document Management:	W:\Data - ALL.Standard\Policies and Procedures\EIT Policies and Procedures		
Communication	<p>All relevant staff will be automatically notified by email when the reviewed policy has been authorized.</p> <p>Staff will also be notified in regular team meetings. All meetings will be minuted.</p>		
Policy context: This policy relates to:			
Standards for RTOs 2015	Standard 1 Clauses 1.5-1.6		
Legislation or other requirements	<ul style="list-style-type: none"> • National Vocational Education and Training Regulator Act 2011 • VET Quality Framework 		
Other policies	<p>All EIT Overarching and Supplementary Policies</p> <p><i>Note: All EIT policies can be found in W:\Data - ALL.Standard\Policies and Procedures\EIT Policies and Procedures</i></p>		
Forms and other documents	<ul style="list-style-type: none"> • Learner & Employer Survey (AQF) • Learner & Employer Progress Questionnaires • Instructor feedback forms • Training Package and Accredited Course Documents • Training and Assessment Matrix (TAM) • Training and Assessment Strategies (TAS) • Assessment Guidelines • Moodle • Student Management System • Industry Consultation Regarding: TAS 		
Definitions	<p>Refer to EIT VET Policy Glossary</p> <p>W:\Data - ALL.Standard\Policies and Procedures\EIT Policies and Procedures</p>		
Evidence	See Internal EIT folders for locations of the above “Forms and Other Documents”		

Policy Information:	
Policy	EIT ensures its training and assessment practices are relevant to the needs of industry and are informed by industry engagement.
Scope	This policy applies to all Vocational Education & Training (VET) teaching and learning staff
Procedures	<p>EIT will achieve this policy by:</p> <ul style="list-style-type: none"> • systematically engaging industry in: <ul style="list-style-type: none"> ○ development of its training and assessment strategies, practices and resources which may include, but is not limited to, the following: <ul style="list-style-type: none"> a) partnering with local employers, regional/national businesses, relevant industry bodies and/or enterprise RTOs; b) involving employer nominees in industry advisory committees and/or reference groups; c) embedding staff within enterprises; d) networking in an ongoing way with industry networks, peak bodies and/or employers; e) developing networks of relevant employers and industry representatives to participate in assessment validation; and f) exchanging knowledge, staff, and/or resources with employers, networks and industry bodies. g) employing staff who also work in industry and who are leaders in their fields. • ensuring the relevance of the current industry skills of its trainers and assessors. <ul style="list-style-type: none"> ○ Current industry skills may be informed by consultations with industry and may include, but is not limited to: <ul style="list-style-type: none"> a) having knowledge of and/or experience using the latest techniques and processes; b) possessing a high level of product knowledge; c) understanding and knowledge of legislation relevant to the industry and to employment and workplaces; d) being customer/client-oriented; e) possessing formal industry and training qualifications; and f) training content that reflects current industry practice. • monitoring emerging technology and regulatory requirements in order to respond to changes in industry requirements.
Process	

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