



Teaching and Learning Policy

Policy/Document Approval Body: Academic Board

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Policy Custodian: Dean of Engineering

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Location on EIT website: <http://www.eit.edu.au/organisationpolicies>

Definitions:

Articulation: Creating a defined pathway that enables a student to progress from a completed course of study to another course of study with admission and/or partial or complete credit.

Learning outcomes: Learning outcomes are the expression of the set of knowledge, skills and the application of the knowledge and skills a person has acquired and is able to demonstrate as a result of learning.

Recognition of Prior Learning: Assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual's application for credit.

Scholarship of learning and teaching: An evidence-based approach to improving student learning based on teacher inquiry into learning and teaching and the sharing the results of this inquiry within local, state, national and/or international communities of practice

Work integrated learning: Where structured and purposefully designed learning and assessment activities integrate theory with the practice of work. Work- integrated learning includes service learning, and activities normally involve students interacting with industry and community within a work context or similar situation (that may be simulated) to allow them to learn, apply and demonstrate skills and knowledge applicable to the course of study being undertaken. (Adapted from ALTC, The WIL (Work Integrated Learning) Report, Patrick, et al, 2009).



Review Period:	Three years
Revision No:	3
Date of Revision:	5 July 2013
Purpose:	The purpose of this policy is to provide a framework for teaching and learning across all EIT courses. It reflects the values and strategic objectives of the Institute.
Scope:	This document is relevant to all members of the EIT's education community.

Essential Supporting Documents:

Related Documents:	<ul style="list-style-type: none">- Staff Development Policy- Quality Assurance and Improvement Policy- Academic Scholarship Policy- Assessment Policy- Moderation Policy- Student Complaints, Grievances and Appeals Policy- Identification and Support for Students at Risk -Policy and Procedures- Student Learning and Feedback Assessment Policy- Teaching and Learning Resources Policy - Development and Review- Information Literacy and Resource Access Policy
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1. Introduction

The EIT aspires to be a learning organisation in which all students, staff, and members are committed to their own learning and to that of others. The Institute is committed to the continuous improvement of its courses and services to be an effective and recognised engineering education provider.

The EIT is committed to the following principles that underpin this policy:

Focus on learning

The EIT is committed to provide an environment that promotes high quality learning. It will develop and deliver courses that are responsive to the needs of its students and actively engage students in learning to enable them to apply their skills and knowledge.

Encourage critical thinking

The EIT will promote free intellectual enquiry and enhance the ability of its students to think critically, and behave ethically to make informed decisions.

Academic freedom

The EIT is committed to promoting free and critical thinking including reasoned dialogue and debate while accepting a diversity of beliefs and understandings.



Internationalisation

The EIT will promote cross-cultural perspectives and respect for different values in its community and ensure that students possess transferable skills in order to enable them to live and work in a global environment.

Equity and diversity

The EIT will promote equal opportunity and non-discrimination on the basis of personal, ethnic, religious, gender or other social characteristics. The Institute will enable access to education for a wide range of students via learning and teaching activities that accommodate the diverse backgrounds and needs of its students.

Recognise prior learning

The EIT will formally recognise prior learning to acknowledge students' previous experience, where appropriate.

Lifelong learning

The EIT will actively encourage lifelong learning by promoting further learning and developing learning skills. IIBT will assist students to make learning choices that are appropriate to their career aspirations.

Continuous improvement of learning and teaching

The EIT will ensure that learning and teaching are continuously improved using its review processes, including feedback from key stakeholders, both internal and external.

Scholarship

The EIT will support teachers in their endeavour to improve learning and teaching and to undertake professional development activities.

The EIT will ensure that it provides the following supports to ensure good practice in learning and teaching.

Present Scope - EIT's Courses

EIT is registered as a Registered Training Organisation (RTO) with the Australian Skills Quality Authority (ASQA) (National Provider Number – 51971), granted on 18 September 2008, and presently has approval (scope) to offer a number of nationally recognised programs, all of which are delivered using an online mode. EIT's current scope can be viewed at www.training.gov.au.

2. Implementation

The EIT's courses and subjects will:

- have clear statements outlining course aims and learning outcomes
- have a coherent program of subjects/units/modules
- have assessment activities that are aligned to learning outcomes
- be equivalent across all sites and modes of delivery
- focus on employment-related outcomes
- have defined access and articulation pathways
- be subjected to regular formal review to enable continuous improvement
- be taught by trainers with appropriate levels of knowledge and skill.



The EIT will support students by providing:

- quality learning resources
- timely and quality feedback on student work that promotes learning and facilitates improvement and growth
- fair and transparent assessment that is consistent and aligned to stated learning outcomes
- work-integrated learning opportunities
- recognition of prior learning (RPL) and credit transfer arrangements.

Monitoring the Effectiveness of EIT Training

The EIT will enhance the effectiveness of its trainers by:

- encouraging the scholarship of learning and teaching and the linkage between research and teaching
- recognising and rewarding excellent teaching and teaching support
- providing and maintaining resources and facilities to support learning and teaching
- developing educational technologies and learning environments to support learning and teaching ensuring access to ongoing training and development opportunities for staff in order to further improve academic performance in the area of learning and teaching
- encouraging the development of student attributes through work-integrated learning encouraging continual review and improvement with regard to curriculum development and assessment

The plan is to be implemented through induction and training of staff and distribution to students and the Institute's community via the website and other publications.

The Institute will regularly seek feedback from students, staff and stakeholders on the effectiveness of this policy via evaluations of courses, teaching staff and other supports. Performance will be monitored against the following:

- Student retention rates
- Course pass/fail rates
- Student progression
- Student satisfaction
- Graduate destination
- Employer satisfaction