
General Credit Award Policy

Policy/Document Approval Body:	Academic Board
Date Created:	27 th February 2010
Policy Custodian:	Dean of Engineering
Policy Contact:	Accreditation Manager
File Location:	W:\Data - ALL.Standard\Policies and Procedures\EIT Policies and Procedures
Location on EIT website:	http://www.eit.edu.au/organisation-policies
Definitions:	<p>General Credit refers to a reduction in the number of points required to graduate with a particular award, and is an administrative method of exempting students from the normal requirement to gain full points to graduate. There are limits of 1-2 points on general credit that may be granted, and these limits are determined by the type of award. To be eligible for general credit the student must have fulfilled all the requirements of the course.</p>
Review Period:	Three years
Revision No:	2
Date of Revision:	13 th October 2010
Purpose:	The purpose of this policy is to provide direction on granting general credit to a student.
Scope:	This policy is relevant to EIT students and staff.
Overview (optional):	This policy is required because, in exceptional cases, a student may be granted a general credit of between 1 and 2 points to complete a degree. This is invoked only in exceptional and deserving cases.
Essential Supporting Documents:	
Related Documents:	<ul style="list-style-type: none">- Credit and Exemptions Policy- Identification and Support for Students at Risk- Policy and Procedures



The award of general credit is to be considered only in exceptional circumstances to enable a student to graduate. This applies when a student has completed the course requirements, and is short of points for reasons beyond the student's control.

An application for general credit must be made in writing to the Academic Board Chair before the start of the teaching period in which the student intends to graduate. This provides sufficient time for the student to enrol in another unit should the application be rejected for whatever reason.

The Academic Board Chair may recommend the granting of general credit even without an application from the student.

A general credit of 0.5 point is automatically granted to a student who is 0.5 point short of credit points for completion of the course.

Normally, general credit of no more than 1 point will be awarded. Only in situations deemed by the Academic Board Chair to be deserving on the advice of the Academic Committee will a general credit of up to 2 points be granted.

Exceptions to the granting of a general credit will include:

- Shortage of points that have been caused by the student's choice of units
- The student has failed a unit in the final teaching period.
- The student has already been granted up to 12 credit points as recognition of prior learning.
- The course has a value of 12 credit points
- As a consequence of credit, a student will obtain less than 50% of the required points of EIT units to complete a postgraduate degree.