



Academic Misconduct Policy

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Definitions (if required):	
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Purpose:	The purpose of this policy is to set out the EIT's attitude to academic honesty and the consequences resulting from failing to adhere to these expectations.
Scope:	This policy is relevant for all EIT students and staff.
Overview:	The EIT regards academic honesty as the foundation of teaching, learning, and research and scholarship. It requires its academic staff and students to observe the highest ethical standards in all aspects of academic work. The Institute demonstrates its commitment to these values by awarding due credit for honestly conducted scholarly work, and by penalising academic dishonesty and all forms of cheating.
Essential Supporting Documents:	
Related Documents:	The EIT Ethics Statement Academic Honesty Policy Student Code of Conduct

1. Plagiarism

This refers to the reproduction of someone else's words, ideas or findings and presenting them as your own ideas without proper acknowledgement and includes:

- Direct copying or paraphrasing from someone else's published work (either electronic or hard copy) without acknowledging the source

- Using facts, information and ideas derived from a source without acknowledgement
- Assisting another person to commit an act of plagiarism

2. Cheating

This is taken to include producing assignments (required explicitly or implicitly to be independently produced) in collaboration with and/or using the work of other people

3. Student Responsibility for Academic Integrity

When students submit any piece of work they are agreeing that:

- The work is their own work or the work of the group
- They may be subject to student discipline processes in the event of an act of academic misconduct - an act of plagiarism or cheating.
- They further grant to the EIT or any third party so authorised the right to reproduce and/or communicate (make available online or electronically transmit) the work submitted by that student for the purpose of detecting plagiarism.

The EIT regards plagiarism and cheating as serious misconduct. While the Institute encourages students to communicate with each other and share ideas and experiences, all assignments (other than specifically denoted group assignments) must be completed independently.

Any established instance of plagiarism or cheating will result in the determination of a penalty in consultation with all relevant academic and administrative staff.

4. Penalties for Academic Misconduct

The available penalties may include one or more of the following:

1. A reduction in the marks allocated to the relevant assessment component.
2. A Unit/Module fail, with the option to re-enroll at a future date.
3. Exclusion from a Course with the option to re-enroll at a future date.
4. Withdrawal of an awarded degree or diploma.

A student who has been judged to have committed an act of misconduct can appeal the penalty decision in the following ways:

1. A written appeal to the Academic Board for deliberation.
2. If the first option fails, then an appeal in writing to the Dean, who will make a recommendation to the Governance board for their deliberation.

The final decision will rest with the Governance board.